

Instruction to Committees of Diocesan Convention

Committee on Dispatch of Business - to consult with the Chairman of the convention, the Secretary, and various committee heads, and to establish the order of business for each business session.

Committee on Resolutions - to receive resolutions referred by the chair, to review same and to confer with authors of resolutions in case the committee suggests changes, and to report to Convention in one of the following alternative forms:

- A. Recommends adoption, with or without amendments. The question will be on the adoption of the resolution or the resolution as amended.
- B. Recommends rejection, with or without reasons. The questions shall be on the adoption of the resolution.
- C. Makes no recommendation. The question shall be on the adoption of the resolution.
- D. Recommends that it be discharged from further consideration of the resolution because:
 - 1. The matter is not within the scope of the committee's function, in which case it may recommend referral to another committee.
 - 2. The matter has already been dealt with by the action of the Convention; or
 - 3. For other reasons.

Committee on Courtesy Resolutions - to prepare appropriate resolutions of courtesy and appreciation and present them to the convention at the last business session. After the Convention, the committee is responsible for conveying in written form the convention's resolutions for courtesy, appreciation, condolences, greetings, etc., to the appropriate parties.

Committee on Budget Review:

- A. To receive the budget as presented by the Standing Committee
- B. Study it carefully.
- C. To hold a budget hearing at a time set by the Convention agenda.
- D. To present the budget to the convention for its action with any revision, if they are deemed advisable.

Committee on Constitution and Canons - to review and recommend any matters involving changes to the Constitution and/or Canons.

Committee on Nominations and Elections:

- A. To present nominations for all vacant offices, securing the consent of each person so nonnominated beforehand.
- B. To recommend and use procedures for voting.
- C. To report the results of all elections promptly.

Committee on Prayer - shall be responsible for being available for private, intercessory or pastoral prayer by members of the Convention and, during assigned committee meeting times, shall meet together to pray for the convention, its business, and concerns.

Committee on Next Convention - shall be responsible for arranging the location of the next year's convention.